

Town of Brookston
Office of Clerk-Treasurer
205 East Third Street
P.O. Box 238
Brookston, IN 47923
Ph: 765-563-3171

JOB DESCRIPTION

POSITION TITLE: WATER TREATMENT PLANT WT3, DSM OPERATOR IN CHARGE
REPORTS TO: TOWN COUNCIL

POSITION REQUIREMENTS:

MUST BE AT LEAST 18 YEARS OF AGE, POSSESS A VALID INDIANA DRIVERS LICENSE, MUST BE ABLE TO PASS DRUG TEST AND RANDOM DRUG TESTING. MINIMUM OF HIGH SCHOOL DIPLOMA IS REQUIRED.

THE QUALIFIED APPLICANT MUST BE FAMILIAR WITH ALL ASPECTS OF OPERATING A MUNICIPAL DRINKING WATER UTILITY INCLUDING POTABLE WATER WELL OPERATIONS, PRESSURE FILTER TREATMENT PLANT INCLUDING AERATION, DETENTION, FILTRATION AND CHEMICAL ADDITION AS WELL AS WATER DISTRIBUTION SYSTEM OPERATION INCLUDING FLUSHING WATER MAINS, MAINTENANCE ON WATER VALVES, FIRE HYDRANTS AND ALL SAMPLING TESTING AND REPORTING REQUIREMENTS TO IDEM.

MUST BE FAMILIAR WITH IDEM REPORTING REQUIREMENT MONTHLY REPORTS AND ANNUAL REPORTING REQUIREMENTS SUCH AS CONSUMER CONFIDENCE REPORTS, SIGNIFICANT WATER WITHDRAWAL REPORTS AND ANNUAL WATER AUDITS. MUST ALSO POSSESS WT3 AND DSM WATER LICENSES SUPERVISORY EXPERIENCE A PLUS. MUST BE AVAILABLE FOR ON-CALL PERIODS.

RESPONSIBILITIES:

MUST BE ABLE TO OPERATE THE PLANT EFFICIENTLY INCLUDING PROPER MAINTENANCE OF ALL WATER UTILITY EQUIPMENT.

WORK WITH IDEM PERSONNEL WHEN NEEDED DURING INSPECTIONS.

COMMUNICATIONS SKILLS ARE VERY IMPORTANT REGARDING PLANT OPERATIONS.

MAY BE REQUIRED TO WORK IN EXTREME CONDITIONS OF TEMPERATURE AND NOISE LEVELS TO KEEP EQUIPMENT MAINTAINED AND REPAIRED.

MUST BE ABLE TO MAINTAIN FILES FOR INSPECTION BY PERSONNEL AND IDEM OFFICIALS.

SALARY:

SALARY WILL BE BASED ON LEVEL OF EXPERIENCE AND ALSO ON LEVEL OF CURRENT SKILLS.

APPLICATION:

TO APPLY, PLEASE SEND RESUME WITH EMPLOYMENT AND SALARY HISTORY TO THE TOWN OF BROOKSTON, INDIANA 47923, ATTENTION CLERK TREASURER OR EMAIL TO rberryman@townofbrookston.comcastbiz.net

DEADLINE: UNTIL FILLED